

managing risk with responsibility

Aston A. Henry, Director	
Risk Management Departmen	ıt

March 11, 2015 Signature on File

- TO: Russell Schwartz, Principal McNab Elementary
- FROM: Daniel Meyer, Project Manager Risk Management Department

SUBJECT: Indoor Air Quality (IAQ) Assessment

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Telephone:	754 321-1900
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Fo	r Custodial Supervisor Use Only
	Custodial Issues Addressed
	Custodial Issues Not Addressed

On March 10, 2015, I conducted an assessment at **McNab Elementary School.** Attached are findings and recommendations for further assessment, remediation, or corrective actions needed.

The IAQ Assessment did not identify any existing conditions significantly impacting IAQ or presenting immediate health and safety concerns to building occupants. However, due to individual sensitivities and predisposing health factors, it is possible that some building occupants may elicit a health response to allergens and / or conditions noted during the evaluation. Therefore, to further improve IAQ, prevent development of future IAQ-related problems, and to reduce the potential for IAQ-related complaints by building occupants, the IAQ Assessment Team recommends appropriate follow up of any item/s identified and noted in the attached evaluation.

Please ensure that your Head Facilities Serviceperson receives a copy of this correspondence so that the recommendations requiring their attention can be addressed. In an attempt to separate IAQ issues from general maintenance items, the attached assessment may contain direction for site based staff to generate a work order through COMPASS. Within two weeks a representative from the Custodial/Grounds Department will conduct a follow-up visit to ensure that all site based custodial issues have been appropriately addressed.

Should any questions arise, or if the current concerns continue after the attached recommendations have been addressed, please feel free to contact us at 754-321-1900.

cc: Shelley Meloni, Executive Director, Facilities & Construction Mark Dorsett, Manager, Zone 1, Physical Plant Operations Division Roy Norton, Manager, Custodial/Grounds, Physical Plant Operations Division Aston Henry, Director, Risk Management Sonja Coley, Senior Project Manager, Facilities & Construction Broward Teachers Union Federation of Public Employees

DM/jj Enc.

IAQ Assessment						
McNa	b Elementary	Evaluation Date	March 10, 2015	Time of Day 10):30 AM	
Outdoor Conditions Tempe	erature 80.1	Relative H	umidity 71.1	Ambient CO2	408	
	Range Relative		nge CO 60% 967		Occupants	
Noticeable Odor No	stair	er damage / ing?	Visible microbial growth?	Amount of material affected		
Ceiling2' X 4' Lay inWallsDrywall/TackboardFloor12" x 12" Vinyl			No No			
Ceiling Clean Yes Walls Clean Yes		C Supply s Clean	Yes	HVAC Return Grills Clean	Yes	
Flooring Clean Yes		le of Supply	Yes	Inside of Return Duct Clean	Yes	
Room Surfaces No Clean		ng at Supply s Clean	Yes			
Trash Removed Yes		ans Working	Yes	Unapproved Chemicals / Cleaners in Room	No	
Signs of PestsNoRoom ClutteredNo		ے ed in Room is	Yes	Air Fresheners in Room	No	
Mechanical Equipment Location	n FISH #325			Mechanical Room Clean	Yes	
Filters Installed Properly	es	Filters Clean	Yes	Inside of HVAC Unit Clean	Yes	
Condensate Pan Clean Ye	es Coolir	g Coil Clean	Yes			
Fresh Air Intake Location Pollutant Sources Near Air Intake	Thru exterior wa	II	▼ ▼	Fresh Air Intake Free of Obstruction	Yes	
Observations						
West wall bookcase was dusty clean this area properly. Items	•				oved to	

Corrective Actions to be Completed by Site Based Staff

Clean d	lust build up on bookcase	
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Corrective Actions to be Completed by PPO

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